



**Alliance for College-Ready Public Schools**  
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## Policies for Students

This document explains the school policies and expectations for all students. Please speak with a teacher or administrator if you have any questions/comments regarding these policies.

### Honor Code

The Honor Code exemplifies the commitment of all members of the College-Ready Academy community to the following values:

Respect	<ul style="list-style-type: none"> <li>• Respect the beliefs, ideas, lifestyles, and opinions of others</li> <li>• Respect the property of the school and of others</li> <li>• Respond appropriately to adults in the community</li> </ul>
Responsibility	<ul style="list-style-type: none"> <li>• Acknowledge personal misconduct and make amends</li> <li>• Learn from mistakes</li> </ul>
Honesty and Trust	<ul style="list-style-type: none"> <li>• Practice and promote intellectual honesty</li> <li>• Communicate honestly and openly with others</li> </ul>
Community	<ul style="list-style-type: none"> <li>• Learn from others</li> <li>• Promote the Honor Code at school, at home, and in the community</li> </ul>
Caring	<ul style="list-style-type: none"> <li>• Help others in need</li> <li>• Always consider your personal safety and the safety of others</li> </ul>

### Student Uniform Policy

All students will follow the school uniform policy.

- The 9<sup>th</sup> grade uniform is *khaki colored pants/shorts/skirts* and the *uniform white polo shirt*.
- No colored clothing should be visible underneath the polo shirt.
- Shorts/skirts should not be shorter than a hand-width above the knee.
- Hoods and hats should be taken off in class.
- No gang paraphernalia are allowed (e.g., metal belts with cutout letters, blue/red belts).
- No chains or sharp objects are allowed.
- No overly large jewelry.
- Students who do not follow the school uniform policy may be subject to one or more of the following: verbal warnings, individual student conference, detention, parent/guardian conference, parent/guardian attendance with student at school, and/or suspension.

### **Closed Campus**

CRAHS#5 is a closed campus. All students will remain on campus until the end of the school day. Students are not permitted to leave campus during nutrition or lunch. Students must have a written/in-person parent notification to leave campus.

### **Electronic Device Policy**

- **Cellular phone policy** – Cellular phones are permitted to be brought to school. However, cellular phones may not be displayed or used on campus during school hours. All cellular phones must be turned off during school hours.
  - If cellular phones are used, displayed, or turned on they will be confiscated and a *parent will be required to pick them up*.
- **Other electronic devices** – It is not recommended that students bring cell phones or any other valuables (e.g., iPods, PSPs) to school. Electronic devices brought to school will be at the owner's own risk.
  - If electronic devices are used, displayed, or turned on they will be confiscated and a *parent will be required to pick them up*.
  - The school will not be responsible for lost or stolen electronic devices.

### **Inappropriate Contact between Students**

- All students are reminded that school is a learning environment and are advised to refrain from:
  - Grabbing/hitting other students
  - Kissing or "making out"
  - Touching students inappropriately
- Any inappropriate contact will lead to discussions with the students and meetings with parents.

### **Student Absences/Tardies**

Students who are absent/tardy must bring a written or in-person excuse from their parent/guardian to the office to receive a READMIT SLIP. Teachers will sign the readmit slip when students return to class.

- Parents will be called within the first 20 minutes of the day when students are absent.
- Students who have multiple unexcused tardies will be subject to detention and parent conferences.
- Students will be allowed the number of days absent to make up any missed work.

### **Threats**

- All threats – verbal or written – made against the school or the lives of others will be taken seriously. Threats will be investigated immediately. If substantiated, threats will result in administrators subjecting the perpetrator(s) to legal action.
- Students making threats will be subject to disciplinary action such as suspension and/or expulsion as well as legal action.